

Ongoing and New Business 11:30 – 12:00 (Closed Door)

1. Attendance (1 min)
 - a. Roll call: Jane Byrnes, Drew Cavin, Katharina Groves, Courtney Greis, Jeremiah Houck, Mattie Ross, Kimber Peterson, Megan Rhodes, Gina Spiers, Patti Spoelman, Katherine Menendez, April Scriven. Not present: Michael McNamee, Laurie Laker
2. Welcome back! (1 min)
3. Current Staff Council Positions (3 min)
 - a. is everyone comfortable with filling the positions this year?
 - b. Has anyone left/any vacancies?
4. Appointing new Liasons for Committees (Mattie, Patti) (5 min)
5. Staff Council thoughts on antiracist Implementation Plan – Gather reactions for President (10 min)
6. Do we want to invite paraprof interaction, either as part of Staff Council or in a dedicated group with themselves? (5 min)
7. ITL and Staff Council Lunch (1 min)
 - a. Thursday, Sept. 19 – (Who will host lunch?)
8. Treasurer’s Report - Katharina (1 min)
9. Committee Liaisons’ Report - Mattie, Patti (2 min)
10. Staff Council Photograph – Pick date (1 min)

OPEN DOOR (12:00 – 1:00)

1. President’s report (Kim Waldron) No report
2. Human Resources – HR Director (Heather Kissack) No report
3. Other Committee Briefs (committees for which we nominate staff)
(Patti asks – how do we determine who will give committee reports? Kimber – whomever we voted for will be the person to report. Most of those below have been replaced)
 - a. Athletics Board (Janet Martino)
 - b. Compensation Committee (Ian Johnson)
 - c. DEAB - (Megan Rhodes)
 - d. Children's Committee (Ben Hindell)
 - e. Budget Committee (Ian Johnson)
 - f. Library and Information Technology Task Force (Erica Hardcastle)
 - g. Workplace Excellence (Kimber Peterson)

h. Institutional Animal Care and Use Committee (Erica Hardcastle)

- 1) The IACUC has been around for 5 years, and they need a new committee member. It is a 3 year term.
- 2) The committee is similar to an institutional review board; anyone who does any research on vertebrate animals (including fish) first comes through this committee.
- 3) It is federally mandated that any animal research - observations, actual physical research, rat lab, etc. – has to go through this committee.
- 4) Erica is the admin (a paid employee for IACUC). It was brought in because of our inability to apply for federal funds for this research unless we have this committee.
- 5) It focuses on ethical issues and if the research is necessary. The committee includes a chair, an attending vet, a practicing scientist, a community member, a non-scientist, Denise Sheridan (ex-officio as she is CC's Environmental Health and Safety Coordinator) and a compliance officer.
- 6) CC has two attending vets – one who sits in on all meetings, one who attends small animals. Our practicing scientist is from UCCS. Community member can have NO affiliation to CC.....that person is an objective observer. Non-scientist is the person we need to replace. Person cannot have a science background. Protocols need to be written in layman's terms.
- 7) Because it is related to federal law, this person will have to go through some training. (8 hour training session) Training is paid through CC. Currently, committee is only white women – they would like to see some diversity.
- 8) This committee is not currently in the faculty handbook – they are trying to get it in this year (so faculty get their service hours)
- 9) Jeremiah asks what the process is; Erica says nominees will be voted upon. They have not yet sought nominations – they are asking Staff Council to seek.
- 10) Patti asks are we allowed to do this, as it is not in the faculty handbook? Erica does not believe there are any prohibitions about this in SC handbook. Council does not need to choose/vote, they just want us to generate nominees.
- 11) Jeremiah suggests that, rather than putting it out through Staff Council, we could each reach out to our constituents to explain and ask for nominees.
- 12) Jane asked for time commitment. Erica says they meet once per block for 2 hours each, and occasionally in summer. Committee members are not required to go to every meeting. They currently meet on Friday mornings. They do facility reviews 2x/year, but don't need to have actual animal contact.

Other business/future agenda items?

1. Website Updates for Laurie?

Action Items (Gina, 5 minutes)

1. Gina will reach out to be sure that all paraprofs are included on their respective listserves
2. Gina will email Katharina and Laurie to clarify who is responsible for what on the staff council website
3. Mattie will seek letters of interest for multi applicant committees
4. Kimber, Jayne and Katherine will meet before block 2 for event planning for fall staff party
5. Kimber will connect with communications to schedule block 3 photo
6. Everyone, please contact your constituents about the opening on the IACUC (See above, open door, 3. h.)